



Are you ready for the 2024 Non-government schools census?

Non-government schools who receive Australian Government recurrent funding need to complete the annual non-government schools census (the census).

To help schools prepare, we have created a checklist of documents to read and tasks to complete:

Before census week

- Register for a SchoolsHUB account (download [Registering for SchoolsHUB](#) guide for help).
- Check for access to your organisation, school(s) or location(s) in your SchoolsHUB profile.
- If your school has added year levels or new locations in 2024 and we have not been notified, have an approved authority representative submit a change request through Manage Organisation in SchoolsHUB prior to census day.
- Consider whether your school will need to submit a census special circumstance application for any student(s) who do not meet the census eligibility.

Before census day (Friday 2 August 2024)

- Read the 2024 census Information on [SchoolsHUB](#).
- Download the [2024 Non-government schools census requirements](#).
- Download the [2024 Census special circumstance handbook](#).

At census day

Make sure your school has documentation for:

- reported student enrolment at census day
- reported student attendance in the census reference period
- a student's Australian citizenship or their visa in effect at census day
- reporting of any Indigenous students (i.e. self-identified on enrolment form)
- reporting of any students with disability (see the NCCD Guidelines for information)
- reporting of any students who are boarding
- reporting of any distance education students.

Census day

- Enter and declare your census data through [SchoolsHUB](#).

Before census special circumstances due date – Friday 16 August 2024

- Read the [2024 Special circumstances handbook](#).
- Email 2024 census special circumstances applications to specialcircumstances@education.gov.au by 11:59 pm (AEST) Friday 16 August 2024.

Note: the 2024 Special circumstances application form will be published on SchoolsHUB in late July.



Help and Support

We're here to help.

General support is available by visiting the SchoolsHUB Non-Government Schools Census page under Data Collections on [SchoolsHUB](#).

If you cannot find what you're looking for, please use the relevant contact details below.

Non-government schools census

For general census enquiries:

- email schools@education.gov.au
- call 1800 677 027 (select option 2, then option 1)
- send an enquiry through [SchoolsHUB](#).

SchoolsHUB technical support

For SchoolsHUB technical support:

- email schoolsHUB@education.gov.au
- call 1800 677 027 (select option 1)
- send a support request through [SchoolsHUB](#).

NCCD Students with disability

For queries about NCCD students with disability, contact the NCCD team by:

- emailing NCCDSupport@education.gov.au
- visiting the [NCCD frequently asked questions](#) page.

For Catholic and independent schools, refer to the [NCCD key contacts](#).

Census special circumstance applications

For queries about census special circumstances:

- email specialcircumstances@education.gov.au
- call 1800 677 027 (select option 2, then option 1)
- send an enquiry through [SchoolsHUB](#).